Good Day Engr. Austria,

I am Kristal Calilung and is assigned for creating the website for the Industrial Engineering. I am partnered with Nina Jaira Lael Cagomoc, and we’d like to request for the information that you want to be published on the said website. This request would like to have the names and photos of the faculty members and faculty incharge. If possible we would like to ask for the photos and videos you would like to be seen on the website. Lastly, we would like to request for a short message from you, as the chairperson , and a message from our Dean, Ma’am Ado. We are hoping to receive the request information and files as soon as possible before June 15, 2021.

Thank you and hoping that you may grant our request.

Respectfully yours,

Kristal Calilung

2017-

4th year BS Computer Engineering

Polytechnic University of the Philippines